

### About the Social Market Foundation

The Social Market Foundation (SMF) is a leading cross-party think tank, developing innovative ideas across a broad range of economic and social policy.

We hold regular seminars and conferences, and publish pamphlets and reports, all of which aim to promote the idea of the social market and explain why it is a powerful framework for developing solutions to public policy problems.

Our work is known for its rigour and high-impact and is regularly featured in media including the *BBC Radio 4 Today* and *BBC Newsnight* programmes, *Financial Times*, *Times*, *Guardian* and *Telegraph*.

### About our Research Internship programme

We are currently recruiting for a Research Intern to start in **January 2022**. This is a paid position.

The SMF runs a research internship programme designed to provide an opportunity to gain invaluable experience in a public policy environment. SMF internships are well known for their high quality and their emphasis on providing interns with a solid grounding in public policy research methods.

During your internship, you will be an integral member of the research team, contributing to SMF policy projects. We will give you the opportunity to gain experience in all the main areas of our work, from brainstorming and engaging in policy discussions, to research and analysis, and to policy development and communications. Our current projects span long-termism in business, employment, income and savings, and healthcare.

### About the role

You will:

- Undertake analysis and policy development for our long-termism in business project, and contribute to other projects as necessary.
- Attend events on behalf of the SMF and write up briefing notes

- Gain a deeper understanding of how public policy is devised
- Provide support to our communications team in communicating our research, including contributing to our twitter stream
- Support our events and provide administrative assistance when required

### What we're looking for

As an ideal candidate you will:

- Be highly motivated with a keen interest in domestic public policy research and analysis.
- Strong written communication skills, including writing and proof-reading.
- Have excellent research skills including experience in undertaking quantitative and qualitative analysis. Experience with handling complex datasets using statistical software (e.g. Stata or R) would be an advantage.
- Have excellent IT and communication skills (including being social media savvy)
- Be reliable, diligent and hardworking - both as part of a team and when working individually
- Share enthusiasm for the mission and goals of the Social Market Foundation

### Length of internship

Six months full-time, with the possibility of extension.

### Salary

We will pay the London living wage.

### How to apply

Please send the following documents to [opportunities@smf.co.uk](mailto:opportunities@smf.co.uk), with a subject line of "Application: Research Internship":

1. Your CV
- 2 . A 1-page letter outlining your interest in the SMF and your suitability for the role.

**Application deadline: 12 noon, Wednesday 8<sup>th</sup> December.**

**Interview dates:** Interviews will be held week commencing Monday 13 December. Candidates for interview will be asked to complete a short written task in advance which will be discussed during the interview.

**Process:** applications will be considered on a "name-blind" basis where staff involved in assessing application documents will not be aware of the sex or other characteristics of

applicants. Please assist us in this process by omitting such identifying details from your CV and letter.

**Working pattern:** this is a full-time role but the SMF does not operate fixed working hours and encourages flexible approaches to working. If you would like to discuss flexible working patterns or other approaches to help balance work with other commitments, please mention this in your application email.